

COMMON MAINTENANCE ITEMS

Exterior Home Maintenance: Repair peeling paint and rotting wood, and address any other structure repairs.

Garbage Collection: Garbage, recycling and landscape waste shall be placed curbside the day of collection no later than 7am or may be placed the day prior to collection according to these seasonal requirements:

- After 6pm during April 1 - September 30
- After 4pm during October 1 - March 31

Garbage and recycling containers should be stored inside the garage, behind the home or on the side of the home with approved screening.

Grass, Weeds and Shrubs: Maintain lawn below 8 inches in height. Trim bushes and shrubs.

Lawn Watering: Watering and sprinkling is prohibited between 11am and 5pm each day.

Yard Waste: Mulching lawn mowers are encouraged to reduce landscape waste. Lawn clippings and leaves can be placed in biodegradable bags at the curb for pick up. Do not rake leaves into the street or place them in plastic bags. Brush pickup is also provided seasonally for single-family homes only. Visit the village website for details.

Dead Trees: Promptly remove dead trees and shrubs from your property.

Address Numbers: Post numeric numbers on the home and at the home's entrance so that they can be easily seen. Use numbers with contrasting colors that are at least 4-6 inches tall.

Driveway parking: Vehicles parked on the driveway must be properly licensed and drivable.

Recreational vehicles: Vehicles such as boats and trailers must be parked on an approved parking surface like a driveway.

VILLAGE OFFICIALS
VILLAGE PRESIDENT
Al Larson

TRUSTEES
Marge Connelly - Tom Dailly
George Dunham - Frank Kozak
Mark Madej - Jack Sullivan

VILLAGE CLERK - Marilyn Karr

VILLAGE MANAGER - Brian Townsend

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at www.schaumburg.com
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Garbage/Recycling/Waste Service: Republic 800.650.0303
Water Billing: Finance Department 847.923.4520
Village Permits: Community Development 847.923.4420

Code Compliance Division of the
Community Development Department: 847.923.3700



VILLAGE OF SCHAUMBURG
101 Schaumburg Court
Schaumburg, IL 60193
Call 311 within Schaumburg
www.schaumburg.com



VILLAGE OF SCHAUMBURG

Property Maintenance and Resource Guide



This guide has been developed to assist residents in preserving and enhancing the value of their homes and the aesthetic quality of the neighborhood. The purpose of the village's property maintenance requirements is to preserve property values while assuring a clean and attractive community. Residents are encouraged to maintain attractive homes that have a positive effect on the overall appearance of the neighborhood.

PROPERTY MAINTENANCE AND RESOURCE GUIDE

PROPERTY MAINTENANCE

To ensure residential properties are properly maintained, code enforcement inspectors conduct inspections of single-family residential neighborhoods that include home exteriors and yards. If a violation is found, the inspector will contact the homeowner either by mail or by leaving a door tag at the residence indicating items that require attention.

Residents must comply or submit a signed letter of intent that details their commitment to make the necessary repairs. Violations related to garbage storage, unlicensed vehicles, or tall grass are given specific compliance dates.

RENTAL PROPERTIES

The Community Development Department's rental inspection program for rented single-family homes has been developed to ensure rental properties are being safely maintained. The program requires an inspection of the exterior and interior of each rented single-family home and property every three years. The Community Development Department will contact rental property owners to schedule the new rental inspection. Questions should be directed to Code Enforcement at 847.923.3700. Questions regarding rental licenses, applications or payments can be made by contacting Dawn Soderstrom at dsoderstrom@schaumburg.com or 847.923.4532.

RESIDENTIAL BUILDING PERMITS

Many residential building projects, from new houses and additions to small improvements, require a permit which helps protect the property owner, neighbors, and the village. Questions regarding the permit process can be directed to Permit Services at 847.923.4420.

- Contractors must have a valid village Contractor's Business License. The State of Illinois licenses roofers and plumbers. Verify a roofing contractor with the State of Illinois Department of Professional Regulations by visiting their website at <http://idfpr.com>. Verify a plumbing contractor is state licensed by contacting the Illinois Department of Public Health at 217.524.0791.
- Residences governed by a homeowners' association must submit a homeowners' association sign-off for any exterior project.
- Items stored in a temporary storage unit or POD on the driveway also require a permit which is free. Temporary storage containers are permitted for 45 days unless related to an active construction project.
- If a project requires excavation, contact J.U.L.I.E. at 1.800.892.0123 before digging.

PROJECTS REQUIRING PERMITS

Below is a summary of common projects that require permits:

- Air Conditioner/Furnace
- Drain Tile/Drainage/Grading
- Structure
- Driveway/Repair
- New Electrical/Plumbing
- Patio/Deck/Balcony
- Sewer Repair
- Shed/Gazebo
- Sidewalk/Stoops
- Siding and Roofing
- Underground Sprinkler
- Water Heater

For a comprehensive list, visit the village's website at <http://bit.ly/2eDBfGf>.

ADDITIONAL INFORMATION

Signs may not be placed in the right-of-way except for approved garage sale and open house signs. No signs should be attached to trees, poles or traffic devices.

Garage Sale Permit Required: Residential homes may have two garage sales per calendar year. Free permits are available on the village's website.

Home-Based Business License Required: All businesses, including home-based businesses, are required to obtain a license.

Rental License Required: All owners of rental homes and dwelling units are required to obtain a license. Crime Free Multi-Housing training is required for anyone applying for and obtaining a rental license.

Smoke/Carbon Monoxide Detectors: The State of Illinois requires smoke detectors in each sleeping room, outside sleeping rooms and on each floor of a home. Carbon monoxide detectors are required to be installed in every home. Test them frequently to ensure they are working properly.

If you have any questions, call 311 in Schaumburg.